

MINUTES



Tuesday, September 9, 2025 5:30pm | Hybrid Meeting

MEMBERS OF THE BOARD PRESENT

Jo-Dee Burbach, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany, Patty Lewis, David Mackey, Emma Perin (zoom), Chris Zonneville, Arnab Quadry

REGRETS

Laurie Brown

MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Brandi Gillett, Community Engagement Supervisor

1. Call to Order and Land Acknowledgment

The meeting was called to order at the Stratford Public Library by Chair M Corbett at 5:34 pm.

2. Adjournment into Closed Session (5:35 pm)

2.1. Pay Equity and Market Compensation Review

2025-38 Moved by C. Zonneville, seconded by K. Kochany to move into a Closed Session for matters pertaining to labour relations or employee negotiations.

CARRIED

2025-41 Moved by M. Kipfer, seconded by P. Connolly to move to Open Session (7:15 pm)

CARRIED

2025-42 Moved by P. Lewis, seconded by C. Zonneville to approve motions made in Closed Session.

CARRIED

3. Dinner Break

Meeting reconvened at 7:40 pm.

4. Chairperson's Remarks

Michael will be forwarding to the Board links to CBC programs that would be of interest.

5. Declarations of Pecuniary Interest and the General Nature Thereof

None

6. Approval of the Agenda

Move item 9.1 to after agenda item 14

2025-43 Moved by P. Connolly, seconded by K. Kochany to approve the agenda as amended.



CARRIED

7. Delegations

None

8. Approval of the minutes

2025-44 Moved by D. Mackey, seconded by J. Burbach that the minutes of the meeting of June 10, 2025 be approved.

CARRIED

9. Business arising from the minutes

9.1. OP 06 Staff Manual Revision – Closed Session moved to after agenda item 14

10. Board Education

None

11. Business of the Board

11.1. Report from PCIN: Meeting to take place September 10, 2025.

11.2. Report from OLS: Upcoming Board Assembly to take place November 5, 2025.

11.3. Report from City Council: J. Burbach reported the Grand Truck ad hoc committee's term is ending and discussion is ongoing. Council has also discussed overnight warming centers which will be of importance to the library as it is a warming/cooling centre during operating hours.

11.4. Report from Library Space Committee: Krista is continuing conversations with key agencies. The SVEC Group report has been updated to reflect a more realistic costing and will be presented to council in November. Destination Stratford will be creating activations at the Grand Trunk site to encourage public engagement.

11.5. Strategic Plan discussion: M. Corbett discussed a planning workshop. Rosanne Renzetti, from Ideative, will be leading the board through a 2-hour session on Saturday, November 1st (time to be confirmed).

12. CEO Reports

12.1. Monitoring Reports and Financials

2025-45 Moved by C. Zonneville, seconded by D. Mackey to accept the CEO Monitoring Reports.

CARRIED

12.2. Draft 2026 Library Budget:

2025-46 Moved by M. Kipfer, seconded by C. Zonneville to approve the 2026 proposed Operating and the Capital Program estimates for submission to the City of Stratford.

CARRIED

12.3. Policy: OP 02 Partnerships:

2025-47 Moved by K. Kochany, seconded by A. Quadry to approve the recommended changes to the Partnership policy.

CARRIED



- 12.4. Diversity Audit Results: The Board commended Taziah Fioze-Booker on a very thorough report. There will be a press release highlighting the results.

13. Correspondence: None

14. Other Business: None

9.1 OP 06 Staff Manual revisions

- 2025-48 Moved by M. Kipfer, seconded by C. Zonneville to move into a closed session for matters pertaining to labour relations or employee negotiations.

CARRIED

- 2025-49 Moved by A. Quadry, seconded by P. Connolly to return to Open Session. (9:12 pm)

CARRIED

15. Confirmation of date and time of next meeting

- 15.1. Strategic Planning Workshop – November 1, 2025 (time to be confirmed)
15.2. Board Meeting – October 14, 2025 at 6:45

16. Adjournment

- 2025-51 Moved you K. Kochany that the meeting adjourn at 9:20 pm.

CARRIED

Krista Robinson, CEO

Michael Corbett, Chair